

IMG Financial Services

Corporate Flow Chart

_____SS4 _____

_____Articles of Incorporation

_____Tax Information Worksheet

_____IRS Form 2553

_____Unemployment Security Commission

_____State Registration/Tax ID

_____Payroll Processing

_____Bookkeeping Services

_____Corporate Filing

_____Confidentiality/Consulting Agreement

Date:_____

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Tax Information Worksheet

1. Please answer question as completely as possible.

Phone: _____

Name _____

Spouse _____

Address _____

Your SSN _____ Sp SSN _____

Your DOB _____ Sp SSN _____

2. Income

Please include all W-2s from employers. Also needed
1099-DIV___ 1099 INT___ Unemployment Compensation___

Note: Please include your last two years tax return.

3. Dependents:

List all information for those you care for

Name

_____ SSN _____ DB _____

_____ SSN _____ DB _____

_____ SSN _____ DB _____

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4. Business Expenses:

Advertising___Booth Rent___Insurance___Repairs___Meals___

Legal Exp___Supplies___Utilities___Office Exp___Licenses___

Taxes___Shampooer___Laundry___Magazines___Work Shoes___

Cellular___Uniforms___Seminars___

5. Medical Bills

Prescriptions_____

Dentist_____

Doctor_____

Lab Fees_____

Insurance Premiums_

9. Child Care

Provider_____

Address_____

SSN/EIN_____

6. Taxes Paid

Real Estate_____

Personal Property___

7. Interest You Paid

Home Mortgage_____

2nd Mortgage_____

8. Contributions

Church_____

Other Charity_____

IMG Financial Services

Services Offered

2 Hour Consultation We will prepare two years of tax returns, review two additional, reduced corporate fees, & credit strengthening services **\$ 450.**

Two Day Onsite Consult. I will come to your city work one on one with you. We will complete up to three years taxes, incorporate your business for **\$ 300** plus filing fees. Bookkeeping services setup and maintain your payroll. **\$ 1150 plus accommodations**

Income Tax Review I will review two years of taxes and provide for you a detailed report of all the additional deductions that were overlooked by your previous accountant. **\$ 75.00**

Tax Preparation We will prepare your taxes for you and provide you with all the deductions that you are entitled according to your business structure.
\$ 285.00

Tax Savings Booklet **\$ 50.00**

(877) 994-8679

IMG Financial Services

2 Hour Personal Consultancy

2 years Tax Preparation
Income Tax Review 2 addt'1 years
Credit Strengthening Review
(Credit report addt'1)
Reduced Corporate Filing Fees
\$450 Deposit \$ 200

(Minimum 6 per city)

Two Day Onsite Consultation

I will come to you (Sun, Mon)

3 years Tax Preparation
Credit Strengthening Review
Bookkeeping Services
Reduced Corporate Filing Fees

\$ 1150 plus accommodations Dep \$ 200

IMG Financial Services

CONFIDENTIALTY AGREEMENT

AGREEMENT and acknowledgement between _____ (CLIENT)
and IMG Enterprises, Inc., (PROVIDER).

CLIENT agrees to furnish PROVIDER access to certain confidential information relating to the affairs of CLIENT solely for the purpose of:

Performing Bookkeeping, Tax Preparation And Payroll Services

PROVIDER will review, examine, inspect, or obtain such information only for the purpose described above, and to otherwise hold such information confidential and secret pursuant to the terms of this AGREEMENT.

CLIENT will furnish to PROVIDER certain confidential information of the like kind, but not limited to receipts, expenses, travel vouchers, bank statements, etc., based on the following conditions:

1. PROVIDER agrees to hold all confidential or proprietary information or trade secrets in and confidence and agrees it should only be used for the contemplated purpose.
2. Copies will only be generated at the request of the CLIENT.
3. PROVIDER shall have no obligation of confidentiality or secrecy with respect to any information known by PROVIDER or as may be generally known within the industry or prior to the date of this AGREEMENT, or that shall become common knowledge within the industry thereafter.
4. This constitutes the entire AGREEMENT.

Provider

Client

Date

Date